

January 30, 2024

Ms. Mary Traxler
Secretary of Chapter 0236
100 SE McComb Way
Shelton, WA 98584-7661

Dear Ms. Traxler:

We have carefully reviewed your revised bylaws for South Puget Sound Chapter 0236, and they are hereby approved. We have a copy on file here at NARFE Headquarters and are returning a copy to you for your files.

If you have any questions, please contact Towanda Franklin at fedchpsrvcs@narfe.org. Thank you for your cooperation in this matter and your continued support of NARFE.

Sincerely,



Kathryn Hensley
National Secretary/Treasurer

Enclosure



SOUTH PUGET SOUND
(formerly OLYMPIA-TIMBERLAND)
CHAPTER 0236

Lacey, WASHINGTON

BYLAWS
Revised December 5, 2023

CHAPTER 0236 BYLAWS

Article I. NAME

This chapter shall be known as the South Puget Sound Chapter, 0236 of the National Active and Retired Federal Employees Association (NARFE). Its initial charter was established on 31 December 1953 as the Olympia Chapter. Timberland was added to its title as a tribute to the area's main economic driver—those members working in and around the region's National Forests. The current name recognizes the significant expansion of the Chapter's geographic area of responsibility beyond its original core region. This Chapter may choose affiliation with the Washington State Federation subject to the Bylaws of that body.

Article II. OBJECTIVES

Section 1. To support and work towards NARFE's objectives as set forth in the National Association's Articles of Incorporation and Bylaws.

Section 2. To operate in accordance with the policies that the National Executive Board establishes.

Section 3. To work with other organizations that facilitate the preservation of American institutions and ideals that NARFE espouses.

Section 4. To not engage in activities, arrangements, or agreements that conflict with programs, activities, or the Bylaws of NARFE.

Article III. MEMBERS

Section 1. Dues-paying members of NARFE shall be eligible to join the Chapter. A member who pays Chapter dues is in good standing.

Section 2. The Chapter may provide for non-voting members as allowed in the National Association Bylaws that define Associate, Social, and Supporting members.

Article IV. DUES

Section 1. Annual Chapter dues are \$7.00 and shall be used to meet expenses of carrying out Chapter business and functions. An Executive Committee recommendation to increase or decrease the dues requires Chapter membership approval.

Section 2. The Chapter's fiscal year operates on the calendar year of 1 January through 31 December.

Section 3. Any Chapter document relating to dues or contributions must contain the following statement "Dues payments and gifts or contributions to NARFE or the Chapter are not deductible as charitable contributions for federal income tax purposes."

Article V. EXECUTIVE BOARD

Section 1. The Executive Board shall consist of a President, a Vice President, a Secretary, and a Treasurer. These officers are voting members of the Chapter's Executive Committee.

Section 2. The Chapter membership elects officers annually during the final meeting of the year. Officer nominations may come from a Nominating Committee or from the floor.

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Section 3. Term of office is one (1) year, commencing on 1 January of the ensuing year and ending 31 December of that year. Any officer may, upon agreement and with the membership's approval, choose to serve two consecutive one-year terms.

Section 4. By resolution, the Chapter may require the Treasurer to give bond for the faithful performance of his or her duties. The Chapter shall reimburse the expense of obtaining a bond.

Section 5. If a vacancy occurs in the office of the President, the Vice-President shall serve as President pro tem until the next election. If a vacancy occurs in any other Executive Board position, an Executive Committee member may fill such vacancy for the unexpired term.

Article VI. EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Executive Board and the following chairs, when each position is filled—Newsletter Editor, Membership Chair, Legislative Chair, Alzheimer's Chair, Service Officer, Political Action Committee Chair, and the Webmaster.

Article VII. STANDING COMMITTEES

Section 1. Standing committees shall be those the President appoints as the need arises to perform continuing functions or to oversee the execution of a specific task. The President shall be an ex-officio member of all committees except the Nominating and Audit Committees.

Section 2. The President shall appoint an Audit Committee annually to perform an audit of the Chapter's financial records.

Article VIII. MEETINGS

Section 1. Executive Board meetings shall include the Committee Chairs. Such meetings and any special meetings shall be held as the President calls. Quorum for Executive Board meetings, virtual or in person, shall be half of the current Executive Board members (rounded down) plus one, to include 2 officers but never less than 4 members. The President or Vice President must be present for a quorum to exist.

Section 2. General membership meetings shall be held at least quarterly, virtually or at a location the Executive Board determines. Quorum for general membership meetings, virtual or in person, shall be half the number in attendance at that meeting plus one including 2 officers but never less than 4 members. The President or Vice President must be present for a quorum to exist. Quorum for conducting chapter business shall consist of at least two elected officers and two other Chapter voting members present, but not less than four (4) total members, but less than a quorum may adjourn to meet on a future date, of which due notice shall be given to each voting member. If less than a quorum is present, members may run the program but may not make decisions. Quorum for the purpose of conducting chapter business in the case of a quarantine or other condition that moves such business to virtual platforms shall consist of at least two elected officers and two other Chapter voting members present, but not less than four (4) total members. If less than a quorum is present, members may run the program but may not make decisions.

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Article IX. PARLIAMENTARY AUTHORITY


The provisions found in *Robert's Rules of Order Newly Revised* shall govern Chapter business in matters not in conflict with the Chapter Bylaws, Federation Bylaws, or National Association's Articles of Incorporation and Bylaws.

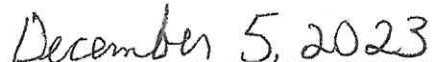
Article X. AMENDMENTS

Section 1. The Chapter Secretary shall send Bylaws amendments to Chapter members in good standing for approval, either electronically or hard copy.

Section 2. If a majority of the Chapter members approve an amendment, the amendment passes.

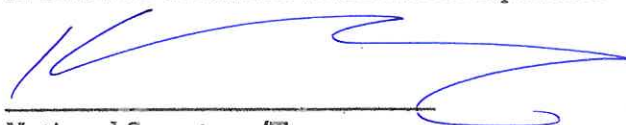
Section 3. The Chapter Secretary shall submit approved amendments to the National Office of NARFE for review and approval.

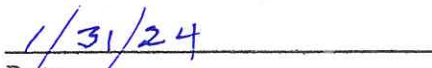

Chapter Secretary


Date

91-1619703
Chapter 0236 EIN

APPROVED at NARFE National Headquarters


National Secretary/Treasurer
Kathryn E. Hensley


Date