

National Active and Retired Federal Employees Association
Seattle Chapter 43 Bylaws (February 2023)

Article I. NAME

This chapter shall be known as the Seattle Chapter 43 of the National Active and Retired Federal Employees Association (NARFE). The chapter may be affiliated with the Washington State Federation, subject to the bylaws of that body.

Article II. OBJECTIVE

Section 1. The objectives of this chapter shall be to support and work toward the objectives of the National Active and Retired Federal Employees Association, as set forth in the Articles of Incorporation and the National Bylaws. In furtherance of these objectives, this chapter shall operate in unity with policies established by the Association and National Executive Board, together with such other activities looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Section 2. The chapter shall not enter into activities, arrangements or agreements that conflict with programs or activities of the Association or its bylaws.

Article III. MEMBERS

Section 1. Any person who is a dues-paying member of NARFE National shall be eligible to join the chapter. A member who pays chapter dues is in good standing.

Section 2. The chapter may provide for nonvoting members as allowed in the National bylaws defining associate, social members, and supporting members.

Article IV. DUES

Section 1. The chapter dues are \$10.00 and shall be used to meet expenses of carrying out chapter business and functions.

Section 2. Any chapter document relating to dues or contributions must contain this statement: "Dues payments and gifts or contributions to NARFE are not deductible as charitable contributions for federal income tax purposes."

Article V. OFFICERS

Section 1. Chapter officers shall be a president, a vice president (or first, second, and third vice president), a secretary and a treasurer (or secretary-treasurer if the positions are combined). The officers shall be voting members and elected at the annual meeting and may be nominated by the nominating committee or from the floor. Officers may serve for a term of one (1) year or until their successors are elected but may run no more than eight (8) consecutive times for the same office. Officers shall assume their duties on January 1st.

Section 2. The chapter may by resolution require the treasurer (or the secretary-treasurer) to give bond for the faithful performance of his or her duties. The expense of obtaining a bond shall be paid from chapter funds.

Section 3. If there is a vacancy in the office of the president, the vice-president shall serve as president until the next election. If there is a vacancy in any other office, the executive committee shall fill such vacancy for the unexpired term.

Article VI. MEETINGS

Section 1. Regular meetings shall be held quarterly at various locations in the Seattle area unless a meeting is cancelled by previous chapter vote or by action of the chapter's Executive Committee. Members will be notified of meeting dates and location via the chapter newsletter at least 10 days prior to the meeting date. The regular meeting in the 4th quarter of the year shall be the annual meeting.

Section 2. Quorum for conducting chapter business shall consist of four (4) of the chapter's voting members, but less than a quorum may adjourn to meet on a future date, of which due notice shall be given to each voting member. If less than a quorum is present, members may run the program but may not make decisions.

Section 3. Special meetings shall be called by the chapter president when necessary.

Article VII. EXECUTIVE COMMITTEE

The executive committee shall consist of the elected chapter officers (and/or other appointed officers, past officers, and committee chairs as deemed appropriate). The executive committee shall exercise such other duties as the chapter may prescribe. Quorum for an executive committee meeting shall consist of three (3) members.

Article VIII. COMMITTEES

Section 1. Committees shall be formed by the Chapter to assist the Chapter as needed. The president shall be responsible to appoint committees.

Section 2. An Audit committee shall be appointed by the president to annually perform an audit of the financial records of the chapter.

Article IX. PARLIAMENTARY AUTHORITY

The provisions found in *Robert's Rules of Order Newly Revised* shall govern chapter business in all matters not in conflict with the chapter bylaws, federation bylaws, or the Association's Articles of Incorporation and National Bylaws.

Article X. AMENDMENTS

Section 1. An amendment to these bylaws shall be made by concurrence of two-thirds of the voting members present and voting at any regular business meeting, provided written notice of the proposed amendment has been transmitted to all chapter voting members not less than 10 days before the meeting at which the vote is taken.

Section 2. Amendments shall be approved at National Headquarters before becoming effective.