

June 16, 2023

Ms. Patricia Rudd
Secretary of Chapter 0193
2513 Cedar
Everett, WA 98201

Dear Ms. Rudd:

We have carefully reviewed your revised bylaws for Everett Chapter 0193 and they are hereby approved. We have a copy on file here at NARFE Headquarters and are returning a copy to you for your files.

If you have any questions, please contact Towanda Franklin at fedchpsrvcs@narfe.org. Thank you for your cooperation in this matter and your continued support of NARFE.

Sincerely,



Kathryn Hensley
National Secretary/Treasurer
Enclosure



EVERETT CHAPTER 0193

EVERETT, WASHINGTON

CHAPTER BYLAWS

Article I – Name

Section 1. This Chapter shall be known as National Active and Retired Federal Employees Association (NARFE) Everett Chapter #193. The chapter is affiliated with the Washington State Federation, subject to the bylaws of that body.

Article II – Objectives

Section 1. The objectives of this chapter shall be to support and work toward the objectives of the National Active and Retired Federal Employees Association, as set forth in the Articles of Incorporation and the National Bylaws. In furtherance of these objectives, this chapter shall operate in unity with policies established by the Association and National Executive Board, together with such other activities looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Section 2. The chapter shall not enter into activities, arrangements or agreements that conflict with programs or activities of the Association or its bylaws.

Article III – Membership

Section 1. Any person who is a dues-paying member of NARFE National shall be eligible to join the chapter. A member who pays chapter dues is in good standing.

Section 2. The chapter may provide for nonvoting members as allowed in the National bylaws defining associate, social members, and supporting members.

Article IV – Dues

Section 1. Effective January 1, 1992, the annual local Chapter membership dues shall be ten dollars (\$10.00). The annual local membership dues shall be on an annual (yearly) basis and become due on the anniversary date of the member's National dues:

Section 2. All funds derived from membership fees and dues shall be used only to support association objectives. Dues payments and gifts or contributions to NARFE are not deductible as charitable contributions for federal income tax purposes.

Section 3. State Federation per capita assessment shall be paid to that Organization as required.

Article V – Officers and Executive Board

Section 1. The Officers of the Chapter shall consist of the President, Vice-president, Secretary, and Treasurer. These Officers comprise the Executive Board, all of whom must be active members in good standing. These officers shall be voting members and elected at the annual chapter meeting and may be nominated by the nominating committee or from the floor.

Section 2. The term of office of the President, Vice-President, Secretary, and Treasurer, shall be one year and may run no more than 5 consecutive times for the same office.

Section 3. Elected Officers shall remain in office until their successors have been elected and installed January 1st. of each year.

Section 4. A Nominating Committee of two (2) members shall be selected at the first regular meeting of the calendar year. This committee shall present the recommended nominations in the September/October newsletter. Nominations from the floor shall be called for and may be made by the membership at the November or December meeting prior to the election of Officers.

Section 5. After the nominations have been closed, the election of Officers will be held by a majority vote of a quorum assembled at the regular membership meeting in December. All newly elected Officers will be installed at the December meeting and will take office on January 1st.

Section 6. The President shall be the senior Officer and shall preside over all meetings of the Chapter and of the Executive Board.

Section 7. The President shall be the ex-officio member of all standing committees and shall appoint such committees, except the Nominating and Auditing Committees, as he/she may deem advisable.

Section 8. The President shall call a special meeting of the Executive Board hereof, after three days notice by the President or Secretary, either written or oral, has been given to each Executive Board member. An Executive Board meeting quorum shall consist of 3 elected officers.

Section 9. The Vice-president shall preside at all meetings in the absence or disability of the President. In case the office of President shall become vacant by resignation or disability, as determined by the Executive Board, the Vice-president shall succeed to the office of President for the balance of the current term.

Section 10. The Secretary shall keep accurate minutes and records of all meetings and shall have custody of all correspondence.

Section 11. The Treasurer shall keep a complete record of all moneys received and their source, moneys distributed and the purpose for which it was expended. The fiscal year shall be the calendar year. The Treasurer shall deposit all moneys in a federally insured financial institution specified by the Executive Board. No expenditures will be made except on approval of the Executive Board or by motion in a membership meeting. All checks shall be signed by the Treasurer or other authorized account signer. The Treasurer shall make per capita assessment payments to the State Federation in a timely manner based on dues summaries provided by the State Federation as stated in Federation Bylaws. The Treasurer may be bonded by the Chapter.

Section 12. The Executive Board shall have control of the business of the Chapter during the interim between meetings of the membership.

Section 13. The Membership Chair shall maintain accurate membership lists, including names, addresses and membership status. The Membership Chair will forward all changes and discrepancies to NARFE Headquarters on a regular basis. The use of "Chapter Reports" originating from the National office should be used to insure continuity between Headquarters and the Chapter.

Section 14. An Auditing Committee of a minimum of two (2) members shall be appointed and shall submit an audit report by March covering the status of the Chapter's financial affairs of the preceding year.

Section 15. The President shall appoint Chapter 193 voting members to coordinate the following: Legislative, Service Officer, Public Relations, Membership, Bylaws, Alzheimer's, and NARFE-PAC.

Article VI – Meetings and Quorum

Section 1. Regular membership meetings of the Chapter shall be held on the 3rd Wednesday of each month except June, July and August at a location to be announced. A chapter meeting may be cancelled by a previous chapter vote or by action of the Executive Board with due and reasonable notice to members. The regular membership meeting in December shall be the annual (election of officers) meeting.

Section 2. A quorum shall consist of four (4) chapter voting members, one of which shall be the President or Vice President at any membership meeting of the Chapter.

Section 3. Meetings of the Executive Board shall be held at the call of the President.

Article VII –Parliamentary Authority

Section 1. The provisions found in *Robert's Rules of Order, Newly Revised* shall govern chapter business in all matters not in conflict with the chapter bylaws or the Association's Articles of Incorporation and National Bylaws

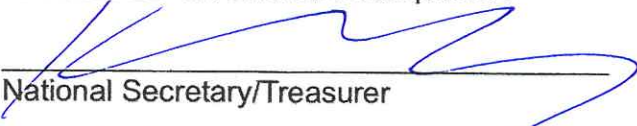
Article VIII – Amendments

Section 1. Amendments to these Bylaws may be adopted at a regular Chapter meeting after having been read at the previous meeting, provided that notice stating the purpose shall have been given to the membership at least thirty (30) days prior to voting. A quorum being present, a two-thirds vote shall be required to adopt the amendment(s). Amendments to these Bylaws shall become effective at the meeting at which they were adopted.

Section 2. A copy of these Bylaws, as amended, shall be forwarded to National Headquarters for approval.

Patricia A. Pugh
Chapter Secretary
4/19/23
Date

APPROVED at National Headquarters


National Secretary/Treasurer
6/15/23 Kathryn E. Hensley
Date

IRS Employer ID: [91-6054572]