



BREMERTON CHAPTER 0181

BREMERTON, WASHINGTON

CHAPTER BYLAWS

Article I – Name

Section 1. This Chapter shall be known as National Active and Retired Federal Employees Association (NARFE) Bremerton Chapter #181. The chapter may be affiliated with the Washington State Federation, subject to the bylaws of that body.

Article II – Objectives

Section 1. The objectives of this chapter shall be to support and work toward the objectives of the National Active and Retired Federal Employees Association, as set forth in the Articles of Incorporation and the National Bylaws. In furtherance of these objectives, this chapter shall operate in unity with policies established by the Association and National Executive Board, together with such other activities looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Section 2. The chapter shall not enter into activities, arrangements or agreements that conflict with programs or activities of the Association or its bylaws.

Article III – Membership

Section 1. Any person who is a dues-paying member of NARFE National shall be eligible to join the chapter. A member who pays chapter dues is in good standing.

Section 2. The chapter may provide for nonvoting members as allowed in the National bylaws defining associate, social members, and supporting members.

Article IV – Dues

Section 1. Effective January 1, 1992, the annual local Chapter membership dues shall be ten dollars (\$10.00). The annual local membership dues shall be on an annual (yearly) basis and become due on the anniversary date of the member's National dues.

Section 2. All funds derived from membership fees and dues shall be used only to support association objectives. Dues payments and gifts or contributions to NARFE are not deductible as charitable contributions for federal income tax purposes.

Section 3. State Federation per capita assessment shall be paid to that Organization as required.

Article V – Officers and Executive Board

Section 1. The Officers of the Chapter shall consist of the President, Vice-president, Secretary, Treasurer, Sergeant-at-Arms and Members at Large, plus the immediate Past President, who will serve until replaced by a new immediate Past President. These Officers comprise the Executive Board, all of whom must be active members.

Section 2. The term of office of the President, Vice-President, Secretary, Treasurer, Sergeant-at-Arms, and four (4) Members at Large shall be two years. The term of office of two (2) of the four (4) Members at Large will be due in alternating years.

Section 3. Elected Officers shall remain in office until their successors have been elected and installed.

Section 4. A Nominating Committee of two (2) members shall be selected at the first regular meeting of the calendar year. This committee shall present the recommended nominations in the October newsletter. Nominations from the floor shall be called for and may be made by the membership at the November meeting prior to the election of Officers.

Section 5. After November nominations have been closed, the election of Officers and Members at Large will be held by a majority vote of a quorum assembled at the regular membership meeting in November. All newly elected Officers and Members at Large will be installed at the December meeting and will take office on January 1st.

Section 6. The President shall be the senior Officer and shall preside over all meetings of the Chapter and of the Executive Board.

Section 7. The President shall be the ex-officio member of all standing committees and shall appoint such committees, except the Nominating and Auditing Committees, as he/she may deem advisable.

Section 8. The President shall call a special meeting of the Executive Board at the request of five members thereof, after three days' notice by the Secretary, either written or oral, has been given to each Executive Board member.

Section 9. The Vice-president shall preside at all meetings in the absence or disability of the President. In case the office of President shall become vacant by resignation or disability, as determined by the Executive Committee, the Vice-president shall succeed to the office of President for the balance of the current term.

Section 10. The Secretary shall keep accurate minutes and records of all meetings and shall have custody of all correspondence.

Section 11. The Treasurer shall keep a complete record of all moneys received and their source, moneys distributed and the purpose for which it was expended. The fiscal year shall be the calendar year. The Treasurer shall deposit all moneys in a federally insured financial institution specified by the Executive Board. No expenditures will be made except on approval of the Executive Board or by motion in a membership meeting. All checks shall be signed by the Treasurer or other authorized account signer. The Treasurer shall make per capita assessment payments to the State Federation in a timely manner based on dues summaries provided by the State Federation as stated in Federation Bylaws. The Treasurer may be bonded by the Chapter.

Section 12. The Sergeant-at-Arms shall maintain order in all meetings and will perform such other duties as might be assigned to her/him.

Section 13. The Executive Board shall have control of the business of the Chapter during the interim between meetings of the membership.

Section 14. The Membership Chair shall maintain accurate membership lists, including names, addresses and membership status. The Membership Chair will forward all changes and discrepancies to NARFE Headquarters on a regular basis. The use of "Chapter Reports" originating from the National office should be used to insure continuity between Headquarters and the Chapter.

Section 15. An Auditing Committee of a minimum of two (2) members shall be appointed and

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Section 15 cont. shall submit an audit report by March covering the status of the Chapter's financial affairs of the preceding year.

Section 16. The President shall appoint Chapter 181 voting members to coordinate the following: Legislative, Service Officer, Public Relations, Membership, Bylaws, Alzheimer's, and NARFE-PAC.

Article VI – Meetings and Quorum

Section 1. Regular membership meetings of the Chapter shall be held at the discretion of the Executive Board and with one month notice in the newsletter. Scheduled meetings will be the second Monday of the month. The regular membership meeting in November shall be the annual (election of officers) meeting.

Section 2. A quorum shall consist of ten (10) members at any membership meeting of the Chapter.

Section 3. Meetings of the Executive Board shall be held the Wednesday prior to the second Monday of the month, or as called for by the President.

Section 4. A quorum of the Executive Board shall consist of five (5) members at any board meeting.

Article VII –Parliamentary Authority

Section 1. The provisions found in *Robert's Rules of Order, Newly Revised* shall govern chapter business in all matters not in conflict with the chapter bylaws or the Association's Articles of Incorporation and National Bylaws

Article VIII – Amendments

Section 1. Amendments to these Bylaws may be adopted at a regular Chapter meeting after having been read at the previous meeting, provided that notice stating the purpose shall have been given to the membership at least thirty (30) days prior to voting. A quorum being present, a two-thirds vote shall be required to adopt the amendment. Amendments to these Bylaws shall become effective at the meeting at which they were adopted.

Section 2. A copy of these Bylaws, as amended, shall be forwarded to National Headquarters for approval.

Bd Bull
Chapter Secretary

February 10, 2023
Date

APPROVED at National Headquarters
[Signature]
National Secretary/Treasurer

Kathryn E. Hensley
2/10/2023
Date

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